

**Jainco Products, LTD**  
**Wrap Tite, Inc.**

6200 Cochran Road, Solon, OH 44139,  
(440) 349-5432



P. (440) 349-5400 F.

## Position Description: Machine Operator

### SUMMARY

The above role's primary responsibilities are to operate special purpose machines to manufacture stretch film and stretch film products, tapes or operate any manufacturing equipment the company purchases.

### PRIMARY RESPONSIBILITIES

- Set up and operate equipment to produce orders within specifications.
- Perform quality checks and examine product for defects (cuts, folds, alignment, and performance) to ensure customer satisfaction.
- Unload and load materials by hand; handle and box finished rolls.
- Must wear PPE and adhere to all safety rules.
- Communicate with the supervisor regarding finished work-order, job change, machine issues, quality issues etc.
- Accurately report production numbers to supervisor.
- Must be able to work with devices to measure gauge, micron, inch, foot, yard, meter and others.
- Machine operator is expected to average at least 95% of the daily goals.

### Requirements:

- Must be able to work the scheduled shifts and required overtime.
- Employee must have basic math skills. Must be able to read and adhere to production orders.
- Responsible for maintaining a well-organized area in compliance with all company policies.
- This position requires operator to handle 30-50 pounds for loading the machine, packing finished products, palletizing products.
- General housekeeping of work area during shift.
- Must be able to work in a fast paced environment.
- Satisfy the requirements of pre-employment IPCS, Drug and Background screening.

**Exempt or Non Exempt:**      **Non-Exempt**  
**Reporting to:**                **Supervisor**